



YEARLY STATUS REPORT - 2022-2023

Annual Quality Assurance Report of YUVAKSHETRA INSTITUTE OF MANAGEMENT STUDIES



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

**YUVAKSHETRA INSTITUTE OF
MANGEMENT STUDIES**

- Name of the Head of the institution **DR. TOMY ANTONY**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **04912846426**
- Mobile no **9961233888**
- Registered e-mail **yims@yuvakshetra.org**
- Alternate e-mail **yuvakshetra@gmail.com**
- Address **YUVAKSHETRA INSTITUTE OF
MANAGEMENT STUDIES EZHAKKAD,
MUNDUR PALAKKAD**
- City/Town **Mundur**
- State/UT **KERALA**
- Pin Code **678631**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

Part A

Data of the Institution

1.Name of the Institution	YUVAKSHETRA INSTITUTE OF MANGEMENT STUDIES
• Name of the Head of the institution	DR. TOMY ANTONY
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04912846426
• Mobile no	9961233888
• Registered e-mail	yims@yuvakshetra.org
• Alternate e-mail	yuvakshetra@gmail.com
• Address	YUVAKSHETRA INSTITUTE OF MANAGEMENT STUDIES EZHAKKAD, MUNDUR PALAKKAD
• City/Town	Mundur
• State/UT	KERALA
• Pin Code	678631
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Self-financing
• Name of the Affiliating University	University of Calicut

• Name of the IQAC Coordinator	Ms. Shylaja Menon				
• Phone No.	9207077545				
• Alternate phone No.	9072552784				
• Mobile	9207077545				
• IQAC e-mail address	iqac@yuvakshetra.org				
• Alternate Email address	naac@yuvakshetra.org				
3.Website address (Web link of the AQAR (Previous Academic Year))					
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.yuvakshetra.org/academic-calendar/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.71	2022	18/10/2022	17/10/2027
6.Date of Establishment of IQAC			01/11/2018		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NA	NA	NA	NA	NA	
8.Whether composition of IQAC as per latest NAAC guidelines	Yes				
• Upload latest notification of formation of IQAC	View File				
9.No. of IQAC meetings held during the year	2				
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional	Yes				

website?		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
Faculty members actively engaged in Internal and External Faculty Development Programs (FDPs), fostering continuous learning and sharing cutting-edge pedagogical practices.		
The establishment of a Staff Screening Committee underscored IQAC's commitment to assembling a dynamic and qualified workforce.		
Strengthening collaborative endeavors, IQAC enhanced Memoranda of Understanding (MOUs) with various institutions, enriching research and student exchange programs.		
The initiation and meticulous documentation of Academic and Administrative Audit (AAA) stand out as a milestone, fostering a culture of continuous self-evaluation and improvement.		
Under IQAC's guidance, there has been a notable increase in scholarly publications, reflecting the institution's dedication to advancing knowledge. These accomplishments collectively underscore IQAC's pivotal role in elevating Institution's commitment to quality education and continuous improvement.		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
QIP Programmes	Participation in QIP programs significantly enhanced the quality of faculties, fostering advanced expertise, improved teaching methodologies, and heightened academic contributions.
Internal auditing- Academic Administrative Auditing	Standardization and ensuring the quality in all aspects
Induction program for the newly joined faculty members of the college	Introducing the quality system followed in the institute and standardization
Department wise Year Plan Presentation and Evaluation	Streamlined operations and enhanced performance
Feedback collection and action taken	Monitoring and corrective measure initiated

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Director Board	06/12/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	06/02/2023

15. Multidisciplinary / interdisciplinary

In a concerted effort to foster a vibrant and inclusive academic environment, our college has actively embraced interdisciplinary collaboration through various initiatives. Faculty members from diverse departments have come together for collaborative publications, producing research articles and projects that bridge the gap between arts and science disciplines. Interdepartmental events, such as the annual Science and Arts

Exhibition, serve as dynamic platforms for students to showcase collaborative projects, fostering a cross-pollination of ideas. The college has also established multidisciplinary clubs, providing students with a space to engage in collaborative pursuits that transcend traditional academic boundaries. Joint workshops, where experts from different fields converge to explore common themes, stimulate innovative thinking and promote the exchange of knowledge. Additionally, cross-disciplinary exhibitions celebrate the synthesis of arts and science, offering a visual representation of the exciting intersections between creativity and analytical thinking. Through these endeavors, our college continues to champion a holistic educational experience that values the synergy between diverse academic domains.

16.Academic bank of credits (ABC):

We understand that the success of ABC relies on the swift registration of all Higher Educational Institutions and the creation of ABC IDs by students. Currently affiliated with UOC, we await UOC's registration with ABC. Once this is complete, our institution will join ABC and promptly upload academic data, including students' earned credits, along with their ABC IDs.

17.Skill development:

The institution provides hands-on practice and real-world application for developing soft skills, LSRW (Learning, Speaking, Reading, Writing) skills and for overall skill enhancement. It provides situational exposure and demonstrations to improve teaching skills. The placement and Career Guidance Cell offers capacity and skill enhancement programmes to final year students. Students access value-added courses like CMA & Tally online and offline. The college's skill enhancement training program on soap making promises an immersive and engaging experience, providing participants with a unique opportunity to master the craft. The LaTeX classes equip students with essential skills for advanced document preparation, enhancing their ability to create professional and well-formatted academic papers.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution celebrates events like Independence Day and Republic Day to foster national awareness and deepen students' knowledge of India's history. It also observes occasions like Hindi Divas, Mother Tongue Day, Kerala Piravi, Tourism Day, Environment Day, Yoga Day and Teachers Day to honor Indian languages and cultures.

A book has been published by the institution, titled, 'Indian Constitution and Human Values' to enhance understanding of the Indian constitution. In the first two years of Bachelors' degree, students can choose to study Hindi, Sanskrit, Tamil or Malayalam. The promotion of Indian arts, traditions and languages is further facilitated through competitions during the annual fine arts festival, fostering a connection to Indian culture and heritage.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

OBE is a student centric pedagogical model, reshaping curriculum, pedagogy and assessment practices to prioritize high order learning outcomes over course credits. The IQAC organized faculty development programmes on OBE and induction programmes for the students to introduce basic OBE concepts such as Programme Outcome (PO), Programme Specific Outcome (PSO) and Course Outcomes (CO) in the curriculum. The new pedagogy is designed to help students become responsible citizens. The college website provides explanations of these outcomes. At the beginning of the semester, faculties describe the students, the course objectives and thereby provide them a clear idea regarding OBE.

20.Distance education/online education:

The institution prioritizes online education, leveraging technology and digital resources to enhance learning, improve accessibility, and promote inclusivity. It organizes online national and international expert talks, conferences, and seminars, enriching academic discourse. The library provides digital access through Delnet and Inflibnet using KOHA software. Additionally, the institution has launched YouTube channels to standardize the creation and sharing of e-content, including short films, interactive PowerPoint presentations, and other online materials.

Extended Profile

1.Programme

1.1 566

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 **2474**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 **158**Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **819**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 **93**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **88**

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	566
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	2474
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	158
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	819
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	93
File Description	Documents
Data Template	View File

3.2	88
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	64
Total number of Classrooms and Seminar halls	
4.2	709.19
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	235
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is affiliated to the University of Calicut and strictly adheres to the curriculum, syllabi and academic calendar provided by the University.

- The curricular delivery and enrichment practices and strategies are primarily devised by the College Council and IQAC.
- The College Calendar is prepared in tune with the University's Academic calendar which is monitored by the College Council & IQAC.
- The Timetable Committee develops the master timetable considering the workload of faculties.
- Annual action plans are prepared, with tentative dates for conducting both curricular and co-curricular programmes.

- Before the commencement of each semester, the department meetings are conducted to allocate courses, academic and co-curricular duties to faculty members.
- Teacher's Diary is maintained to keep track of the academic routine which includes semester plans, timetables and other academic activities and is properly monitored by IQAC.
- Bridge courses are arranged for each programme separately at the commencement of every batch.
- Using ICT materials, PowerPoint presentations, lecture notes and Laboratories effectively deliver subject content.
- Google Classroom, SWAYAM-NPTEL Local Chapter and several other platforms are used.
- A systematic collection of feedbacks from all stakeholders.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution strictly adheres to the academic calendar which is duly prepared in harmony with the academic calendar published by the university. The College Council and IQAC develop the Annual Academic Plans, along with the departments.

- The institution follows the CBCSS Syllabus pattern provided by the University for all the teaching and evaluation practices.
- The commencement and conclusion of the semesters and the holidays are followed as per the academic calendar.

- The institutional academic calendar includes basic information regarding the tentative dates of internal examinations and other academic activities.
- Co-curricular activities in the campus are scheduled in accordance with the academic calendar.
- The academic calendar is displayed in handbook and is distributed among the students and teachers at the beginning of every academic year.
- The Master Timetable of the institution guides the academic flow. Faculties are allocated with teaching hours according to the workload.
- Semester plans are prepared well in advance by the faculty.
- Remedial classes for slow learners and Special programmes for advanced learners are scheduled by concerned faculties.
- The smooth pace of portion completion and preparedness for examination is possible through the academic calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

18

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

25

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2004

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution is committed and has made conscious efforts towards integrating cross cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the student community.

PROFESSIONAL ETHICS AND HUMAN VALUES

- A total number of 7 courses deal with professional Ethics and 5 courses concerning Human values in the syllabi.
- The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic awareness programmes and professional ethics programmes in this regard.
- The code of conduct appears on the website and student handbook. The ethics committee oversees members' compliance with it.

GENDER

- 8 Courses in the prescribed syllabi cope with the gender and gender related affairs.
- The syllabi provide subjects like voices of women, entrepreneurship development, positive psychology, and human physiology, focusing on gender matters related to gender equity.

ENVIRONMENT AND SUSTAINABILITY

- About 9 courses across 18 programmes imply the importance

of environment and sustainability in the syllabi.

- Plastic free campaigns, campus cleaning activities and systematic and efficient solid and liquid waste management system and the energy conservation methods implemented in the campus nurtures the sense of environment sustainability and responsibility among the students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

21

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

920

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.yuvakshetra.org/curriculum-feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.yuvakshetra.org/curriculum-feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

825

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

100

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- The institution conducts a comprehensive evaluation of students' learning proficiency through the execution of a Two-Tier Induction Programme, both at the College and Department levels.
- The college diligently employs a Continuous and Comprehensive Evaluation system, supplemented by intensive Bridge Courses at the commencement of UG programs.
- Domain Specific Tests administered by Departments & Personal Interaction by faculty advisors to identify the learning levels.

Slow Learners (below 50%)

- Peer Teaching and One-to-One Learning Assistance through audio/video tutorials
- Personal Interaction with Parents (PIP).

- Departmental Library Support for Students in need
- Regular Remedial Teaching with notes and Question Banks
- Re-tests and Semester Examination Redemption Opportunities
- Comprehensive Mentoring and Counseling Support
- Youth Mentoring Revision Programs by the Alumni Association

Advanced Learners (above 75%)

- Group Discussions, Technical Quizzes, Projects, Assignments, Seminars, and Workshops for Enhancing Analytical and Problem-Solving Skills
- Knowledge Extension Programs and international hands-on experience training embedded within academic sessions
- Active involvement in Inter-Collegiate Management Fests
- Presentations & Publications in National and International Conferences
- Supplementary Learning through CMA Coaching and Certificate Courses
- Budding authors through Yuvakshetra Publications
- Placement Training sessions.
- Public Speaking Skills.

IMPACT

Slow Learners

- Improved Academic Performance
- Develop Goal orientation
- Personal growth & Confidence building

Advanced Learners

- **International Placements**
- **University Rank holders**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2474	88

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- **The College Library facilitates the learning process by providing access to a diverse collection of books, journals, magazines, and periodicals.**
- **Training and Orientation classes for Teachers to enhance Teaching Learning Process.**
- **A robust Mentor-Mentee Structure has been developed and executed.**

Experiential Learning:

- Discipline Specific Workshops for Personal and Professional Development.
- Nature camps, laboratory work, project-based learning and community engagement or service learning.
- Field Visits, Field surveys, Industrial Visits & Internships
- YouTube channels showcase students' creative content, including short films & streaming of events
- Training Restaurants, Basic Training Kitchens, and Housekeeping Labs are designed to impart hands-on training in culinary skills and hospitality.
- Creative skills through College Magazine & Manuscript Magazines.

Participative Learning:

- Class Demonstrations & Concept introduction
- Seminars
- Production & Marketing
- Debate Series
- Paper Presentations
- Expert Talks, Club activities & Extensions
- Collaborative initiatives
- Street Plays, Chart Displays, Exhibitions

Problem solving Methodologies:

- Case Study Analysis
- Employability Enhancement Programmes
- Class presentations

- Critical film review
- Flipped classrooms strategies
- Brainstorming sessions & Mind mapping

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- The Classrooms and labs are ICT enabled and the campus is enabled with more than 300 Mbps speed 24x7 internet connection with WiFi facility.
- Google Classroom serves as a comprehensive platform for managing and disseminating course-related information, including Learning Materials, Quizzes, Lab submissions, Evaluations, Assignments, and more.
- Language Labs facilitate an efficient and simplified learning experience for students as they acquire new Language Skills.
- Interactive Boards & LED Panels for effective teaching with PPT, Video Clippings, use of online resources from YouTube Links.
- Google Meet is used for test administration, lecture delivery, Faculty Development Programmes & PTA Meetings, to enhance the quality of the teaching-learning process.
- The Practical Classes for both UG and PG are equipped with both open source as well as proprietary software.
- The Online Learning Environments are provided to train students in Open Problem-Solving Activity.

- **Screening of Films & Documentaries of Social Significance.**

Bodhi Library

- **Access to e-journals & e-books**
- **Access to NLIST- INFLIBNET & DELNET**
- **e- notes through college website**

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

88

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

92

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

319

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- The Institution adheres to the rules of University by preparing the Academic Calendar well in advance and is made available on the College Website, Students Handbook and Notice-Boards.
- The Internal Exam Committee (IEC) consists of Academic Coordinator, HOD and faculty members.

Assessment Guidelines

- IEC conducts internal & Centralised model examinations.
- IEC intimate the faculties to submit the question papers in the prescribed format modelled on the University question paper pattern.

Assessment Frequency

- Minimum two internal tests & a model examination are conducted.
- Minimum two assignments & one seminar are allocated in each semester for each course.
- For transparency, in every Semester examination Internal Marks are signed by the students, before and after uploading to the University and are displayed on the notice board.

Mode of Assessment

- Quality of the question paper is checked and the Final is approved by HOD, Principal & by IQAC.
- Answer Scripts are handed over to the Students after valuation.
- Retest is conducted for informed absentees.
- Internal marks are prepared as per the university norms.

- IEC along with IQAC monitors the transparency of internal assessment.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

- The College strictly follows the guidelines and rules of the University for the conduct of Internal Examinations.
- There is a Two-tier grievance redressal mechanism at department level & college level to address the grievances of students.

Department Grievance Redressal

- HOD as convenor, a senior faculty as a member, course teacher with 2 student representatives and a faculty from another department.
- After the evaluation, the answer scripts are given back to the students for personal verification.
- Incase of any concerns, the students may approach the respective course teacher.
- If the complaints are not resolved at teacher level, the student has the right to approach the department grievance redressal committee.
- The complaints received in the grievance committee, will be resolved with immediate effect with an assured response.

College level Grievance Redressal

- The committee comprises Principal as chairperson, three faculty as members, a Convenor, and one student representative.
- The students can approach the college-level grievance cell if the decision of the Department Level Grievance Cell is not satisfactory.
- If the grievance is not yet resolved at college level too, The student has the right to approach the University.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- Yuvakshetra Institute of Management Studies has a Vision and Mission to provide broader outcomes for specific programmes.
- YIMS provides Arts, Science, Commerce and Management programmes(14 UG and 4 PG) each with its own goals and objectives.
- The University publishes the Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) on their website along with the curriculum which is revised periodically.
- The IQAC organises FDPs and orientation programme for the attainment of POs, PSOs and COs.

Communication of Outcomes:

The College has a well-designed strategy to disseminate and

popularise through various methods organised by IQAC:

- College website
- Course Syllabus, Handbook, Newsletters, Notice boards and Social networking
- Induction & Orientation Programmes
- Bridge Courses and Expert talks
- Laboratories
- Library
- Faculty meetings
- PTA
- Alumni meetings

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://yuvakshetra.org/NAAC/Criterion2/2.6.1-%20QLM%20Additional%20Information.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College has designed teaching-learning and assessment strategies through Direct and Indirect methods.

Direct Method

- Tests, Examinations, and Problem Solving Sessions, Seminars, and Assignments

- Internal and Model examinations are conducted in every semester as per the University norms
- Progress Reports
- Projects and Viva Voce for PG and UG students
- Practical Examinations
- Exhibitions, Seminars, Workshops and Management Fests
- Field Visits & Internship Programmes
- Quizzes, Discussions, and Debates
- University Examination Results

Indirect Method

- Exit Feedback
- Alumni Feedback
- Parents Feedback
- Students' Enrolment in Higher Education
- Placements

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

692

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.yuvakshetra.org/aqar/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.yuvakshetra.org/wp-content/uploads/2023/11/SSS.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution introduced various innovations to enrich students' creative skills and professional growth which include:

Eco system for Innovations

- Entrepreneurship sessions to foster Entrepreneurial development.
- Organizes student project competitions aligned with industries to recognise and award the best Project.
- Socially committed software developed under "Preempto" , a research initiative.
- Cooking gas production through the Biogas plant.

- Utilizes fertilizers from its own farm to promote organic farming.

Creation and Transfer of Knowledge

- ‘‘Vox Alumno’, Literaria Insignia’, ‘LiterariaPerspectiva’, enhances creative and imaginative thinking, debate and research skills respectively.
- Faculties delivered curriculum content for UGC DTH -SWAYAMPRAKASH channel 08 by The EMMRC, University of Calicut.
- “Yuvakshetra Publications” has an impressive catalog of 26 published books.
- Students’ Creative Presentations and videos uploaded in You-tube Channel, facilitates simpler learning of mathematics.
- Peer-group teaching to enhance the teaching ability.
- Incubation centre serves the production of LED Bulbs and sanitary products.
- Expert sessions on various subjects
- Placement orientation and training programmes
- SPSS sessions to foster data analytical skills
- Field Experience for students that includes “Qatar FIFA World Cup”.
- Captivating creative corner was set up to showcase exceptional artistic talents of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

20

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

64

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Comprehensive activities of the Institution as part of extension activities include:

- The NSS Unit is committed to extending its services to neighbouring communities through awareness programmes, camps, social surveys and public service activities.

Santhwanam Mission

- Blood Donation Camp.
- Distribution of school bags and stationery products to HIV+ students.
- Monthly Food Kit Distribution.
- Visit to old age homes and orphanages, providing essential items and support

- Visit to Holy Family De-addiction centre.

Shuchithwa Mission

- Cleaning Program at Primary Health Centre, Challikal.

Hands to Rise

- Adoption of Government Tribal Welfare HS, Anakkal extending classes, distribution of free study materials & Umbrellas and arranging exhibitions on Computer Hardware.
- Counselling, Life Skills and Sex Education sessions at Tribal School, Attapadi.
- "IN-TOUCH 2K22", a Computer Literacy Program for Kudumbasree and Anganwadi workers.
- Classes rendered by the college's students for 30 hours to 136 students at Mundur ITI.

Yuva Gloria

- Christmas Celebration with GWLP School and Anganawadis.
- "Oruma"- Extension programme, at Pratheeksha Special School.

Suraksha Mission

- Road Safety Awareness Rally sensitising public consciousness.
- Sensibility programmes and sessions for the children at Narakassery, Government LP school.
- AIDS awareness programs, seminar, street plays
- Pamphlet distribution and programmes in connection with World Population.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

35

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2443

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

139

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

24

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

YIMS spans two campuses over 26 acres, offering top-notch facilities for an outstanding learning experience. This includes advanced smart classrooms to keep students and faculty up-to-date with the latest developments in various fields.

Classrooms

- 56 well-equipped classrooms
- Classrooms, with LCD projectors/LED Panel/Interactive smart boards, CCTV Cameras, Green Boards, lecture stands, wall magazines and uninterrupted power supply.
- 8 Seminars Halls and 3 Conference Halls with ICT facilities.
- Eco Friendly classroom
- Public announcement system.

Laboratories

- 2 Computer Labs with 55 and 60 Computers
- Language Lab with 36 Computers
- GIS Lab with 40 computers

- Cartography Lab
- Physics Lab
- Chemistry Lab
- Instrumentation Lab
- Psychology Lab
- Modern Hotel Management Labs with top-notch equipment, Kitchens, Restaurants, Front Office, Housekeeping, Model Guest Room, Bakery and Confectionary Lab with a luxurious look.

Computing Equipments and Facilities

- 263 Computers for students' access and administrative support.
- 300 Mbps leased connection.
- Fully Wi-Fi enabled with two leased lines (BSNL-200 MBPS) and Asianet Broadband (100 MBPS).
- Power backup with two 62.5 KW & one 82.5 KW generators
- 65 + 30=95 KW solar panels

Library

- Automated library with KOHA ILMS software of version 22.05.08.000
- Floor Zone: 2900 Sq. Ft
- Seating capacity: 100 people
- Electronic gateway
- Reprography and scanning
- 20 ponder carrels for personal reading/ Browsing.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

YIMS has adequate facilities for cultural, sports etc. for students to showcase their talents, fostering unity and camaraderie while adding vibrancy to their academic journey.

Facilities for Cultural Activities

- 2 Auditoriums: Symphony Auditorium (600 seating capacity) and a multi purpose Hall-Christ Hill Square (2500 seating capacity).
- Sophia theatre (100)
- Yuvaragam Hall (120)
- Yuvachethana Hall (200)
- Sapienza Hall (150)
- AV Hoom (50)
- Study Hall (150)
- Open auditorium cum Gallery (1000)

Facilities for Sports and Games

- Multipurpose Ground (Football, cricket and Tracks) of 95m x 57m to promote track and field events.
- Net practising facilities for cricketers.
- 2 Basketball courts.
- 1 Volleyball Court

- 2 Shuttle Badminton Courts.
- Gymnasium/ Fitness Centre
- Facilities for indoor games like Table Tennis, caroms & chess.

YIMS offers expert-led cultural training sessions with professional artists to prepare students for inter- and intra-institutional and university competitions. The "Lunch-Time Flash Mob" on Christ Hill Square serves as a dynamic platform for hosting diverse programs. Campus features practice rooms and green rooms for convenience. The YIMS Music Band delivers an array of performances for various events. The Physical Education Department is led by a full-time faculty member who, along with a student advisor, guides students and arranges trainers/coaches for various events.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

35

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

186.03

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of the ILMS software : KOHA
- Nature of Automation : Fully Automated
- Version : 22.05.08.000
- Year of Automation : 2013

Koha is a free and open-source Integrated Library Management System (ILMS) which provides adequate reading carrels and access to e-resources, through desktops with the help of LAN/Wifi facility. The Software is upgraded from time to time against the regular Annual Maintenance Contract.

1. Total number of volumes in the college libraries: 15267

(Central Library: 14041 books (400+ German and 100+ French rare books), Hotel Management library :1015, Department libraries :211)

2. Print periodicals : 100

3. CD/DVD :100

4. Dissertations : 800+

5. Periodical Bound volumes : 389

6. e-books : 1,99,500+

7. e-journals : 6000+

8. Newspapers subscriptions : 05

9. Web OPAC (Online Public Access Catalogue) :<http://yims-opac.yuvakshetra.org/>

- Special training programmes on N-LIST INFLIBNET & DELNET e-resources.
- An open access system is followed which allows any user to go through the 22nd edition of Dewey Decimal Classification System (DDC).
- An electronic gate is installed for registering the Check in and Check out details of the users. The circulation counter is also equipped with a latest configuration system, wireless barcode reader and a laser printer.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

8.47

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

442

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute prioritizes continuous improvement in IT facilities, both at the institute and department levels. It has enhanced its infrastructure by introducing Wi-Fi, enhancing cybersecurity, upgrading software, implementing smart classrooms, and enabling ICT for teaching and learning.

Number of computers: institution has a total of 263 computers for students and staff.

Smart class rooms : 26 smart classrooms are available in different Blocks.

Internet connection : The institute regularly updates the internet connection with two leased lines (BSNL-200 MBPS)and

Asianet Broadband (100 MBPS).

Wi-Fi Facility : Number of Wi-Fi routers increased to 17 with high configuration. Wi-Fi network facilities were deployed across the campus & hostels.

CCTV : Campus is well equipped and secured with 176 Nos of CCTV cameras in and around the campus.

Biometric system : Recording of attendance of faculties through biometric system

Firewall/Security : The SOPHOS Firewall for handling enhanced load on networks related to academic and administrative processes.

Dynamic Institution website: The website syncs better with all ranges of mobile devices.

K-Soft : K-Soft software is used for admission, fee payments, communications, transportation, accommodation etc

Social Media : Institution has Youtube channels and social media handling pages

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

263

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

47.26

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has established clear and comprehensive guidelines and protocols for infrastructure and facility maintenance.

Physical Infrastructure

- Three generators provide uninterrupted power supply and undergo regular maintenance.
- 3 RO plants with a total capacity of 1000 liters/hour and 15 water coolers in the campus are regularly checked to ensure safety.
- Fire safety equipment is strategically placed across the campus and undergoes regular maintenance.
- Reprography and scanning facilities in different blocks

are well-maintained.

Buildings

- Annual building infrastructure maintenance is conducted regularly.
- Dedicated canteen managers oversee two canteens and two snack bars, supported by housekeeping staff.
- Cleaning staff maintains both the classroom and hostel infrastructure.

Laboratories

- The institute has 15 laboratories, each of which is overseen by an assistant or faculty in charge.
- Lab maintenance issues are reported to the HOD and require Principal approval.
- A system administrator manages routine checks and minor repairs for computer systems and servers.

Sports Infrastructure

- The Physical Education Department ensures efficient utilization and maintenance of sports infrastructure.

Library

- The library is under the supervision of a well-qualified Librarian and three Library Assistants.
- The Library Council convenes regularly to offer recommendations for enhancing learning resources.
- Damaged books are inspected and rebound on an annual basis.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

8

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

84

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

648

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

648

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

B. Any 3 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

77

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

174

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

9

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

36

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- The students' union functions as a mediator between the students and the college administration.
- YIMS conducts the students' union election every year, adhering to the University rules and procedures via Presidential mode with the Principal of Institution as the presiding officer.
- The election is held for 25 seats -

(Chairman, Vice Chairman, UUC(2), General Secretary, Joint Secretary, Fine Arts Secretary, General Captain, Chief Student Magazine Editor, UG Representatives(3), PG Representative, Association Secretaries(12).

- The elected union is guided by two staff advisors based on University rules.
- The elected two University Union Councilors represent the institution in the University Union.
- The students represent different Cells, Committees and Administrative bodies of the institution
 - College Union
 - Women Development Cell

- Anti Ragging Cell
- NSS
- Newsletter committee - YUVAVOX
- Students Quality Assurance Cell (SQAC)
- Anti Narcotic Cell
- Students Grievance Redressal Cell
- Sports Committee
- Magazine committee

The major activities of students' union are,

- The Students' union council spearheads Arts Day, Sports Day, College Day and activities in the zonal and university levels.
- The student editor oversees compilation and publication of College Magazine.
- Department associations organize various intercollegiate fests and events.
- Fosters students' engagement in both national celebrations and regional festivals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

103

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- The YIMS Alumni Association, established on July 3, 2019, in accordance with University Guidelines and registered as PKD/CA/246/2019.. The association observes Alumni Day on January 26th each year.
- Each department has its Alumni Association meeting separately, contributing significantly to the institution's development.

Financial contributions

- Alumni have donated over Rs. 12.79 lakhs to the institution for various purposes.
- Alumni sponsored items for college beautification, including framed photos and decorations.
- Financial Assistance for Conducting conferences, competitions and Awards to meritorious students every year.

Non-financial contributions

- Alumni dedicate their time to provide career guidance and job market readiness to current students through support and training programs.
- Alumni members contribute as Resource Persons for seminars and Workshops.
- Alumni representation in IQAC and other academic affairs (Feedback)
- Alumni members contribute to the Merit Board and Books to the institution.
- Alumni contribute to the institution's newsletter, "YUVAVOX," with a dedicated "Alumni Corner."
- On Alumni Day, current students and alumni played a friendly basketball game as a way to stay connected to the institution.
- Alumni makes up 10% of the Teaching faculty of the Institution

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	B. 4 Lakhs - 5Lakhs
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File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- The college, managed by the Diocese of Palghat, focuses on nurturing young adults and transforming them into better professionals.
- The college aims to become a center of excellence, uplifting individuals to equip them with skills for overcoming challenges so as to become global citizens.
- The mission of the college is to provide quality education that promotes holistic development and cultivates deep intellectual abilities in students.
- Leadership and governance follow a democratic approach, with a governing body consisting of various stakeholders encouraging participative decision-making.
- Institutional policies ensure quality assurance, infrastructure development, and employee recruitment.
- The institution functions as per the guidelines, decisions and directions of the Board of Management.
- Other decision making committees:

- College council , Staff council and Department council

- Research committee , Examination cell and Student Grievance/ Redressal cell

- Alumni Association

- PTA

- Student council

- ICC

- Disciplinary committee

- The college emphasizes core values through orientation programs, fostering an active association between student bodies, staff, and management.
- Faculty Enrichment Program for teaching and non-teaching staffs are regularly conducted

- Freeships by the institution and other scholarships are provided to eligible students.
- The IQAC maintains quality through periodic performance appraisals and feedback analysis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In line with the institution's commitment to academic excellence and embracing modern education practices, the college embarked on a strategic plan for the academic year 2021-22. A prominent initiative within this plan was the transformation of traditional classrooms into ICT-enabled spaces. The case study highlights the planning and execution to improve teaching and learning environment while responding to the demands of modern education.

Implementation Process

- **Assessment of Existing Infrastructure:** The initial phase involved a comprehensive assessment of the college's existing classrooms equipped with ICT facilities. This inventory laid the foundation for planning the expansion.
- **Presentation to Council Meeting:** The proposal was meticulously prepared and presented in the council meeting and discussed the importance of integrating technology for superior learning experiences.
- **Apex Body Approval:** Subsequently, the apex body approved the initiative, recognizing its significance in aligning our institution with modern pedagogical practices and the Proposal was forwarded to the Trustee Body.
- **Trustee Approval:** The trustees recognized the transformative potential of this initiative and approved

it.

- **Budget Allocation:** A budget was allocated to ensure the financial viability of the project, taking into account all necessary resources.

Implementation: Implementation proceeded quickly; in just three months, about 26 classrooms were transformed into ICT-enabled spaces.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Recognizing the importance of a well-equipped library in enhancing the learning experience of students, our college embarked upon a strategic plan to construct a modern and comprehensive library facility.

Progress:

The first significant step in this endeavor was the invitation extended to an expert in the field of libraries, to conduct a feasibility study of the project.

The College Library Committee and IQAC assessed the existing library infrastructure, identified its limitations, and outlined the requirements for an enhanced facility.

The proposed plan was presented before the College Council, and forwarded to the Board of Trustees and was approved for further actions.

In order to transform the vision into reality, a Building Committee was formed, to oversee the entire construction process.

Administrative procedures were set in motion, including the submission of the building plan for approval to the local

panchayat.

The progress made in the construction of our 25000 sq.ft college library is commendable. As we move forward, we remain committed to creating a vibrant and resourceful library that will serve as a hub for knowledge, research, and academic growth for our students and faculty.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

A well established organizational structure:

The Bishop of Palghat Diocese is the Chairman of the Governing Body and Patron of Institute

The Director Board includes the Director, Assistant Directors, Principal, Vice Principal , Bursar and the Elected/Nominated members.

- **Functions**

Policy formulation, Institutional Values and Practices, Infrastructure, Learning Resources, Leadership and Management.

- **Policies:**

HRD, resource mobilization and code of conduct

- **Results**

Strategic plan, Salary revision , Staff welfare measures and Career Trajectory

The Governing body - College Council headed by Principal inclusive of Vice Principal, HODs and Administrative Body Members and Faculty Representative

- Functions

Academic Governance and Management, Curriculum Development, and Admission, Discharge and Transfer Strategies

- Policies

Teaching Learning, Feedback

- Results

Policy Formulation , Sustaining and Enhancing Academic Standards

Department Council - Head of the Department and all Faculty

- Functions

Departmental Planning and Evaluation, Result & Feedback Analysis.

- Policies

Teaching Learning methodology, Semester Plan, Mentoring System

- Results

Academic and Non Academic excellence.

Personality Development

Supporting Cells / Committees:

ICC, Anti- Ragging, Anti-Narcotic, Student's Union, Disciplinary ,CBCSS, College Curriculum , Students Grievance, Students Counseling, Magazine,Sports ,Research, Publication, AAA , NSS, Committee For Minority, WDC, Career Guidance, Placement and

Alumni

- The service rules and procedures are as per University norms .

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.yuvakshetra.org/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution has formulated the following welfare measures to ensure the well-being and quality of the staff.

CAREER DEVELOPMENT AND PROGRESSION

- Faculty Enrichment Programme
- Quality Improvement Programmes for the staff in every academic year.

- Initiation and training programmes for newly recruited staff
- OD for the PhD. viva voce, being a resource person, attending workshops.

FINANCIAL SUPPORT

- Children of staff members are given preference for admission and Fee Concession
- Gratuity , ESI & PF , Advance Salary , Grants For Publications and Presentations, festival allowances
- Driving license and college bus facility at subsidized rates.
- Accommodation: At subsidized rate for out-station staff.

MATERIAL BENEFITS

- Free use of facilities
- Distribution of gifts
- well furnished office rooms and staff rooms.
- Free uniforms to domestic staff.
- Spacious Parking Facility.
- Subsidized Canteen.
- Refreshments during Meetings.
- Personalized AWS email ID and Free Wi-Fi.
- Free medical service in the infirmary

FOSTER EMOTIONAL NEEDS

- Marriage, maternity, paternity bereavement leaves.

- **Staff Retreat: Recognizing and appreciating faculty expertise , staff tour and festival including sports**
- **Gym, Indoor and outdoor games facilities.**
- **Fraternity grand lunch on special occasions.**
- **Recognition and awards for special achievements.**
- **The spouse or family members are given a job on compassionate grounds.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

58

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

37

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college considers performance appraisal to be an integral part of developing the competencies and capabilities of teaching and non-teaching staff through a Performance Based Appraisal

System (PBAS).

Appraisal of Teaching Staff:

Methodology

- Semester Evaluation Forms are duly filled by the Students.
- Submission of Self-Assessment Proforma.
- Confidential Evaluation by HoD/Vice Principal/Principal at the end of every academic year.
- On the basis of above, API scores are assessed.
- The Management conducts a detailed discussion on each Appraisal reports and decides on the Increments, Incentives, Nature of FDPs to be provided for the staff.
- Individual meetings with the Management are held to ensure better performance.
- IQAC collects Student Feedback twice in a year to evaluate the teaching-learning process.

Appraisal of Non-Teaching Staff:

- The performance appraisal of the non-teaching staff is done by filling a Self-Assessment Proforma at the end of the academic year and it is evaluated by the Superintendent and discussed the same with Management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for

settling audit objections within a maximum of 200 words

The College conducts systematic and transparent internal and external financial audits every Accounting year to monitor its financial aspects relating to both academic and non academic activities. As a part of ensuring transparency and authenticity financial transactions are processed through the respective bank account.

Internal Audit by the College Office:

- The regular maintenance of accounts is carried out by the head accountant and other staff which is supervised by the Bursar (finance officer).
- This is done in the case of daily income and expenditure statements regarding fee and other regular income received.
- As a self-financed Catholic institution under the auspices of the Diocese of Palghat, two internal auditors are appointed who are responsible to oversee and conduct internal financial audits.
- These audits encompass a comprehensive verification of both capital and revenue related receipts and expenditures.
- The report of the periodic verification of financial transactions is maintained.

External Audit by Qualified Auditors:

- The college has appointed CA N.R Neelakantan, Palakkad, Kerala as the external auditor for conducting the Annual Audit.
- The Annual Audit is conducted covering all the financial aspects of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution relies on various fundraising sources to sustain its operations and initiatives. These fundraising sources enable YIMS to make infrastructure improvements, educational program expansion, student support services, and innovative initiatives. Overall, these sources contribute to the institution's financial stability, and enhance a high-quality educational environment for students.

Mobilization of Funds

- **Earned Income:** Semester Fee, Accommodation Fee, Mess Fee and Bus Fee.
- **Infrastructure Utilization Income:** Cafeteria rent, ATM rent, Solar Grid, PSC and other exam remunerations.
- **Income from University:** Examination remuneration, NSS
- **Contributions:** PTA, Alumni, Donations

Optimal Utilization of Resources

- Sufficient funds are allocated for staff salary and benefits, training programs, orientation programs, workshops, and interdisciplinary activities.
- Requisite funds are utilised every year towards the enhancement of laboratory and library facilities.
- Accommodation and mess fees contribute to revenue, maintaining and improving residential and dining facilities.
- The institution charges a bus fee to cover operating costs, ensuring reliable options for students.
- Specific fund is utilized to meet day to day operational and administrative expenses, maintenance of fixed assets, community development and social welfare activities including NSS.
- Adequate funds are utilised for infrastructure maintenance, educational resources and extra curricular activities.
- Income from dairy farm, agricultural activities also contribute to its financial sustainability.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In the academic year 2022-'23, IQAC institutionalized the following initiatives for ensuring the quality standards.

Promotion of publications

- Under “Yuvakshetra Publications” there has been a significant increase in publications authored by faculty and students.
- The “Publication Committee” acts as a catalyst, encouraging authorship.
- Held book launch events to showcase authors' achievements and encourage engagement.
- The initiative enhanced the institution’s reputation as a hub for scholarly book publications.
- The initiative served as a testament to the institution's commitment to research and innovative development.

Annual Gender Audit

The Women Development Cell, YIMS conducts the Annual Gender Audit in a systematic and comprehensive manner, designed to assess and enhance gender equality across various dimensions. The process begins with meticulous planning, involving the formation of a dedicated gender audit team that collaboratively defines the audit's scope, objectives, and methodology. Data collection from students, focus on identifying gender disparities. The primary objectives of this annual process are to promote gender equality, eliminate discrimination, enhance academic and professional opportunities, create inclusive policies, and empower individuals of all genders within our institution. The outcomes of the audit inform targeted initiatives, including training programs and policy revisions, aimed at addressing identified gaps.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC implemented various measures in accordance with the

recommendations put forth after the first cycle of NAAC.

1. Academic and Administrative Audit

The AAA committee was formed under the direction of IQAC to evaluate academic and administrative activities.

Methodology:

The institution has evolved its own guidelines and methodology, learning from leading institutions and adapted successful practices to suit specific context and requirement of our institution.

Periodicity: undertakes the AAA exercise on an annual basis.

Selection of peers/experts: Senior faculty members from the institution are selected as internal auditors

Process:

The main focuses:

- a) Teaching-Learning and evaluation
- b) Learning Outcomes
- c) Develop research culture
- d) Application of best practices
- e) Alumni and placement
- f) Good Governance

Recommendations

- to subscribe plagiarism software.
- To utilise MOUs to foster collaborative initiatives with International / National organizations for Research, Training and Placement.
- To bolster Extension activities and forge stronger industrial connections.

2. MOUs with Higher Institutions

The college has increased the number of MOUs signed with Higher Institutions. This facilitates increased opportunities for the students.

Reforms

- Conducted comprehensive quality analysis of the advantages resulting from the MOUs.
- Selected reputable institutions for collaboration.
- 24 new MOUs were signed that resulted in improved students' outcomes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.yuvakshetra.org/agar/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution prioritises gender egalitarianism to ensure parity between all genders by achieving sustainable development goal 5 ie. Gender Equity, through Annual Gender Sensitization Action Plan.

- 1204 (49%) students, 72 (56%) staff and 80% of the Ministerial Staff are women.

INSTITUTIONAL INITIATIVES FOR GENDER EQUITY

Safety and Security

- Gender Audit
- 172 surveillance cameras
- 24-hour security guard
- Wall fences
- Gate registers
- compulsory ID Cards
- Medical Officer

- Suggestions boxes
- Fire extinguishers
- Common room, Sick rooms, Green room
- 12 college buses for safe and convenient transportation.
- Hostel facility and Safe Travel for women
- Safety and Security Awareness programmes

Counseling

- Yuvajeevani Counselling Centre offers full time counselling services for students in need
- Counseling and Psychological motivation for women
- Yoga Training for girls
- Women's Days Celebrations

Common Room Facilities

- Pink Toilet facility, napkin vending machines/ napkin burners.
- Special facilities for sick and differently abled
- Courses imparting gender sensitization such as Voices of Women, Women Studies, Literature of the Marginalized etc.
- Dissertations/Projects focusing gender issue
- Women holds the chief executive positions at different managerial levels
- Flagship Physical and Mental Wellness Programmes

Commemoration of Gender Egalitarianism Days.

International Yoga Day, International Day for the Elimination of Violence against Women, International Women's Day.

File Description	Documents
Annual gender sensitization action plan	https://www.yuvakshetra.org/AOAR/Criterion%207/OlM/7.1.1/7.1.1%20Support%20(1).pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.yuvakshetra.org/AOAR/Criterion%207/OlM/7.1.1/7.1.1%20Support.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution encompasses 26 acres of land that places a strong emphasis on Environmental protection through a Sustainable Waste Management System.

Solid Waste Management

- **Separate Bins for Degradable and Non-Degradable waste**
- **Biodegradable waste is processed and utilized for organic farming**
- **Two Biogas plants with capacities of 15 cu m and 3 cu m operate for 10 hours a day. Their fuel is used for canteen stoves, and the residue serves as fertilizers for**

gardening.

- Food waste is repurposed as animal feed for the neighborhood; remainder is transformed into manure.
- Installed high-temperature Incinerator (>700 ° C) for waste management.

Liquid Waste Management

- Sewage Treatment Plant (STP): 1 Lakh liter/day STP recycles wash & toilet effluents for campus irrigation & greenery
- Hazardous Chemical Waste Management: Chemicals, like acids and bases , are safely disposed of in designated ground pits.

Biomedical Waste

- College installed Sanitary pad dispensers and Napkin Vending machines in the girl's hostel and campus washrooms.
- Power efficient LCD/LED bulbs, fans and monitors

E-waste Management

- Unusable e-waste/scrap is disposed through authorized agency Warrierez IT Solutions.

Waste Recycling System:

- STP recycled wastewater for irrigation using Sprinkler.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>
--	--

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution proactively fosters an inclusive environment for sensitizing students towards tolerance, plurality and acceptance

Structural Initiatives for Diversity

- Reservation seats for SC / ST / OBC / Lakshadweep / Fisherman and other Economically backward students.
- Institutional scholarships, freeships and fee concessions
- Divyangjan-friendly infrastructure
- Publicity via Social Media and Print Media
- Tie-ups with National Academic Institutions.
- College Union Election replicates the presidential mode

Linguistic & Communal Inclusiveness

- Prioritizing Hindi as the National Language.
- Observance of Hindi Day, Mathrubhasha Day
- Provide Additional languages: French, Tamil, Sanskrit.
- Lectures and Orientations in English to avoid linguistic disparities
- Provides educational assistance to tribal schools
- Community Extension Activities.
- Reading of Holy Scriptures,
- Attend Holy Mass, and Holy Namaz on Fridays

Cultural and Regional

- National Camps organised by NSS

- National Youth Day, Mental Health Day, International Yoga Day,
- "Indian Constitution & Human Values" released by Yuvakshetra Publications for instilling constitutional values.
- Cultural Events
- Celebration of Onam, Kerala Piravi, Christmas
- Cultural exchange programme
- Students are encouraged to wear ethnic attire for cultural promotion.
- Regional holidays

Socio-Economic

- Blood Donation Camps, Street plays, and Awareness Campaigns
- Providing Onam kits & study kits
- Compulsory Social Service
- signed MoU with Palakkad Excise department- Vimukthi.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institution's motto, "Inform, and form to Transform," strives to mold individuals into responsible citizens by instilling constitutional values through various methods.

SALUTE TO NATIONAL SYMBOLS

- National Flag is hoisted on National integration days
- National Anthem is sung daily and at gatherings.
- The Constitution's Preamble is engraved at the institution's entrance
- The citizen's fundamental rights are shown in the college handbook.
- Honour National leaders via club activities and campus displays.
- District level Speak for India competition

PARTICIPATION IN ELECTION

- conducted campaigns to enroll adults in the voter's list.
- NSS unit SF 09 organized "Linking Aadhaar card to voter's ID".
- Holidays granted to enable participation in elections.
- Students Council Elections

ENHANCING CITIZENSHIP BEHAVIOR

- Released Book entitled Indian Constitution and Human Values
- Conducted session analyzing "UNION BUDGET 2023."
- Fire and rescue training
- Celebrates National integration days to enhance Nation's progress.
- Mime and flash mobs to raise Drug Awareness
- Conducted AIDS Awareness Campaign.

- Curriculum incorporates courses related to Environment studies and Constitutional Obligations.
- Awareness rally on 'Customers' Rights', 'traffic rules', 'Human Rights'
- Social Extension Programmes, Blood Donation Camp, visits to charitable organizations stimulate civic responsibilities
- Cleaning campaigns' and 'Environmental Conservation'.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.yuvakshetra.org/AQAR/Criterion%207/Q1M/7.1.9%20Support.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution initiates the students and staff to commemorate national and international days by conducting seminars, workshops, competitions, awareness, knowledge extension and outreach programmes. It makes the students, staff and society aware of the importance of these days and events by promoting the message of unity and integrity of our nation, social harmony and universal brotherhood.

- World Environment Day -5th June
- Blood Donation Day -14th June
- National Reading Day- 20th June
- International Yoga Day-21st June
- International Olympic Day-23rd June
- National Statistics Day -29th June
- National Youth Day- 8th July
- World Population Day-11th July
- World photography day -19thAugust
- Independence Day -15thAugust
- Hindi Day Celebration-14thSeptember

- World Tourism Day- 27th September
- International Mole Day -23rd October
- Children's Day-14th November
- International Day for the Elimination of Violence against Women-25th November
- AIDS Day- 1st December
- Computer Literacy Day-2ndDecember
- Energy Conservation Day-14th December
- World Hindi Day-10th January
- Republic Day celebration-26th January
- International Peace Day-30th January
- Valentine's Day-14th February
- Pi Day- 4th March
- International Women's Day-8th March
- World Social Work Day-21st March
- World Consumer Rights Day -15th March
- World Water Day-24th March

The institution also celebrates festivals like Onam, Keralapiravi, Diwali, Holi and Christmas. Various cultural programmes and competitions are conducted on these occasions.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE - 1

Bamboo Farming as a Nature based Solution for Environment Sustainability: Making Aware of its need and value.

Bamboo farming at our institution is a holistic best practice, promoting environmental sustainability, empowering students through education, engaging the community, providing resource alternatives, implementing a Green Audit for protection, and advocating for sustainable practices. The diverse objective includes environmental conservation, student empowerment, community involvement, resource diversification, Green Audit implementation, and sustainable advocacy.

BEST PRACTICE - 2

YUVASPARSHAM: SANTHWANAM, SNEHOTSAVAM AND SNEHAVEEDU

Yuvavakshetra Institute of Management Studies champions education for societal improvement through transformative service-learning activities. Initiatives like SANTHWANAM, SNEHOTSAVAM, and SNEHAVEEDU instill volunteerism, fostering leadership and social commitment. These programs, extending beyond academic growth, holistically develop students and communities. SANTHWANAM focuses on HIV-positive individuals, showcasing our social responsibility. SNEHOTSAVAM and SNEHAVEEDU express dedication to the less fortunate, aiding economically disadvantaged individuals in homeownership. These initiatives reshape students' attitudes, instilling gratitude, discipline, and a positive perception of deprived communities. As an educational institution, we play a pivotal role in societal

development, actively contributing to citizen welfare. Despite challenges, our commitment remains strong, offering a model for others to adopt similar impactful strategies, recognizing the enduring benefits for students and society.

File Description	Documents
Best practices in the Institutional website	https://www.yuvakshetra.org/best-practice/
Any other relevant information	https://www.yuvakshetra.org/AOAR/Criterion%207/Q1M/7.2.1/7.2.1%20Support.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The motto Inform and Form to transform of YIMS emanates from the far sightedness of the visionary founders. The motto is realized to "Learn and Lead" through transformative learning which includes three dimensions:

PSYCHOLOGICAL LEARNING

- Morning assembly accentuates the holistic development of students by inculcating social discipline, promotes opportunities to tackle performance anxiety and stage fear, enhances team spirit, self-confidence, leadership quality and strengthens personality.
- Grooming standards and discipline fosters professionalism and personality development.
- Yoga and Meditation for emotional stability.

CONVICTIONAL LEARNING

- Value based clubs for stimulating ethical values
- Platforms for community service through extension activities to foster a sense of civic responsibility
- Diversity and inclusion initiatives that encourage

tolerance and respect for diverse cultures and perspectives.

- Character education programmes to promote virtues like honesty, integrity and empathy.

BEHAVIORAL LEARNING

- Motivation and promotion of student authorship through Yuvakshetra Publications
- Knowledge extension programmes encourage students to share their knowledge and experiences with other learning fraternity for fostering collaborative learning environment
- Chosen as the MODEL GREEN CAMPUS by the University of Calicut. Received Green Nature Award 2022-23, a testimony of the college's green activities.
- First College in Palakkad declared by the Food Safety and Standards Authority in India as Eat Right Campus .
- Received Deepika Educational Excellence Award
- Received best Ksheera Karshaka Award (Dairy Farm)

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- **INCUBATION CENTER**

Institution plans to expand its incubation center for the expansion of innovations of the students under the guidance of the faculty and industry experts. The college aims for business

incubation centers. Production and selling of commodities such as LED bulbs, beauty soaps, pain balms and other valued added products will be mentored and supported to promote entrepreneurship skills and financial independence.

- E-CONTENT DEVELOPMENT CENTRE

Aims to initiate an E-content development center by employing the existing facilities in the computer laboratories and ICT along with additional infrastructure and technical prerequisites.

- SKILL ENHANCEMENT AND DEVELOPMENT CELL

Capacity enhancement and skill development schemes will be designed to sharpen the students to improve their skills and arming them with life for their better future.

- ENTREPRENEURSHIP DEVELOPMENT CLUB (ED CLUB)

Plan to facilitate students to access entrepreneurial resources, share ideas, networking with successful entrepreneurs, startup joiners and investors, visits to industries, firms and on-site interactions with entrepreneurs, off-campus workshops, fairs, meets etc.

- TO EVALUATE AND COMPLETE ISO CERTIFICATION