

IQAC COMMITTEE MEETING


Date: 06 JUNE, 2022


VENUE: CASA ROMANA,
SHM BLOCK

Agendas:


- 1) Strategic plan discussion
- 2) Evaluation on the preparation for NAAC visit
- 3) Others, if any.

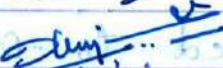
Members Present:


Rev. Dr. Mathew George Vazhayil 

Dr. Tony Antony 

Rev. Dr. Joseph Olikkaloonal 


Prof. V. Premkumar 

Prof. T. K. Rajan 

Dr. Matilda Danny 

Shylaja Menon 


Pameela Johnson 

Josen P Jase 

Atsal Joseph 

Ms. KEERTHI M.S 

Ms. Meena Jose Komban 

Ms. Reshma R 

Ms. Shilpa Sree Kumar 

MINUTES OF THE MEETING:

Discussions and Resolutions:

⇒ The meeting started with a prayer at 2 p.m.

Agenda 1 (Evaluation on the preparation for NAAC visit)

- ⇒ The meeting discussed the preparations for NAAC peer team visit.
- ⇒ Suggested to record and maintain criteria wise department files properly.
- ⇒ It has been decided to inform Heads of the Departments regarding the exhibitions to be displayed during peer team visit.
- ⇒ Suggested to start incubation centers in the college.
- ⇒ Decided to form various committees with regard to NAAC peer team visit.

Agenda 2 (Strategic plan discussion)

- ⇒ The IQAC Coordinator presented the strategic plans for discussion.
 - Outlines of strategic plans are as follows:
 - More job-oriented courses to the students.
 - A community college for the society.
 - Enhance the number of ICT enabled and smart classes.
 - Initiating scholar supporting programs like training and exposure programs for career development.
 - Signing MOUs with renowned, recognized high institutions.
 - Adoption of more neighbourhood schools

with regard to extension activities of Departments.

- Proposed the expansion of canteen and library facilities.
- Proposed the need of allotting Girls' room in Christ Hill and Jubilee block.
- Suggested to provide free ships to more number of students based on the criteria and requirements.
- Initiate skill enhanced training program for girl students.
- A full-time canteen.
- Formation of Student Quality Assurance Cell.
- To conduct administrative and academic audit ~~every~~ ^{once in a} year.
- To promote green practices, it has been suggested to implement organic farming as Add on Course.
- Suggested to promote more faculty participation in refresher/orientation courses organizing by external institutions.

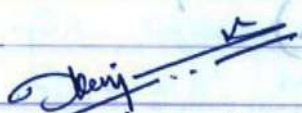
⇒ Discussed the outline of strategic plans of the institution for the next 5 years and decided to submit it to the Governing body.


Agenda 3 (Any other matter, with the permission of the chair)

⇒ Suggested a change in timetable schedule to include skill oriented / add on / remedial /

certificate course classes.

- ⇒ Suggested to utilize PTA fund to make all the classes ICT enabled.
- ⇒ A new college campus is in plan with the introduction of new programmes instead of adding new ones in the existing campus.
- ⇒ Decided to include an awareness session on scholarships and grants in the induction program for the first years.
- ⇒ Suggested to conduct Merit Day for distribution of endowments and other meritorious awards.
- ⇒ Vice Principal is entrusted to form strong committees for the feasibility study of strategic plans 2022-27 and to present detailed reports in the next meeting.
- ⇒ Ms. Shilpa Sreekumar (Staff representative) proposed the vote of thanks.
- ⇒ The meeting wound up at 5:15 p.m.


Coordinator, IQAC


Principal
Yuva Kshetra
Management Studies